

ASSESSMENT SUB-COMMITTEE

30 APRIL 2009

Chairman * Mr Mohammad Rizvi

Councillors: * Phillip O'Dell * Tom Weiss

* Denotes Member present

[Note: Pursuant to Regulation 8 of The Standards Committee (England) Regulations 2008 and the Standards Board for England's guidance, 'Local Assessment of Complaints', this meeting was held in private, with attendance restricted to the members of the Sub-Committee and those officers advising the Sub-Committee only].

PART I - RECOMMENDATIONS - NIL**PART II - MINUTES**24. **Appointment of Chairman:**

RESOLVED: To note that the Independent Member, Mr M Rizvi, would serve as the Chairman of the Sub-Committee for this meeting.

25. **Declarations of Interest:**

RESOLVED: To note that there were no declarations of interests made by Members in relation to the business to be transacted at this meeting.

26. **Minutes:**

RESOLVED: That the minutes of the meeting held on 29 January 2009 be taken as read and signed as a correct record.

27. **Assessment Sub-Committee - Terms of Reference:**

RESOLVED: That the Terms of Reference of the Sub-Committee be noted.

28. **Complaint - Breach of Code of Conduct:**

Members considered a report of the Director of Legal and Governance Services, which set out details of a complaint that a Member had failed or may have failed to comply with the Authority's Code of Conduct, and independent advice obtained in relation to the complaint.

The Sub-Committee having fully considered and discussed the report, with each Member setting out their individual thoughts on its contents, it was

RESOLVED: That no further action be taken in respect of the complaint.

(Note: The meeting having commenced at 2.00 pm, closed at 3.11 pm)

(Signed) MR MOHAMMAD RIZVI
Chairman